

Managed Human Capital

Services and Packages



NeoSystems®

Managing Human Capital for Your Business

NeoSystems delivers world-class expertise, processes, solutions, and methodologies to enable your organization to attract, engage, develop, and retain exceptional people. With today's dispersed, 24/7 workforce, organizations require solutions that support growth, reduce costs, and optimize efficiency to maximize operational performance. Companies need to efficiently manage, share, and secure employee data as well as seamlessly recruit, onboard, and manage new employees. Done the right way, it enhances your brand visibility and makes your organization an attractive prospective employer to candidates.

Best in Class Managed Human Capital Services include:

- HR Strategy & Planning
- Recruiting & On-boarding
- Employee Lifecycle Support
- Benefits Administration
- Performance Management
- Compensation Administration
- Compliance Reporting (e.g. EEO-1, VETS-4212)
- Training



Managed Human Capital Service Options

Our Managed Human Capital Services align and intersect with our managed Accounting and IT services. Our support plans reflect extensible options that apply added infrastructure and operational support to your back office.

- Automated, web-based HRIS solution available anywhere, anytime and on any device
- Workflow and process automation for consistent, compliant, trackable and auditable business process and performance measurement.

	Silver	Gold	Platinum
HR Audit	✓	✓	✓
Provide advice and guidance on legal compliance	✓	✓	✓
Provide assistance on employee relations issues	✓	✓	✓
Provide advice and guidance on benefits	✓	✓	✓
Design New Hire Orientation	✓	✓	✓
Review policies	✓	✓	✓
Track employees in UltiPro		✓	✓
Administer Benefits		✓	✓
Provide benefits support to employees		✓	✓
New Hire Orientation delivery		✓	✓
Manager Coaching	Optional	Optional	✓
Manage Open Enrollment process		✓	✓
Create/edit policies		✓	✓
Manage Performance Appraisal process		✓	✓
Manage Terminations		✓	✓
Administer compensation		✓	✓
Strategic HR support			
▶ Organizational Development services		Optional	✓
▶ Cultural architecting		Optional	✓
▶ Training program development		Optional	✓
▶ Align HR programs with larger business goals		Optional	✓
▶ Design HR metrics		Optional	✓
▶ Develop compensation structure		Optional	✓
Technology		✓	✓
▶ UltiPro		✓	✓
▶ PPM		✓	✓
▶ Ethical Advocate		✓	✓
▶ Integrify		✓	✓

NeoSystems also offers Recruitment Process Outsourcing (RPO). For organizations that struggle with finding talent to fit a particular role or department, especially those that require specialized clearances, NeoSystems offers a full-service professional recruitment team to augment staffing requirements, which results in optimized performance with highly skilled expertise, while reducing overhead costs and improving efficiency.

Our Partners



About NeoSystems

- Award-winning systems integration and implementation expert and BPO provider
- Comprehensive suite of integrated turnkey or customized solutions
- 700 companies and 100,000 employees supported
- 97% client retention rate
- 700 years of combined direct functional & technical experience
- Hundreds of implementations and integrations of management systems (ERP)
- Over 300 GCS to Costpoint migrations
- Best-in-Class partnerships with industry leading technology & service providers

NeoSystems Corp., based in Tysons Corner, Virginia, delivers integrated strategic back office services and solutions to enable, run, and secure commercial entities, government contractors, and nonprofit organizations. Utilizing best of breed technology and leveraging in-depth expertise in Accounting & Finance, Human Capital Services, Recruitment Process Outsourcing, Hosting (SOC1/SOC2/NIST/DFARS/ITAR), and Information Technology, our team enables companies to improve vital operations, reduce their overhead costs and become compliant with complex requirements. For seven years in a row, NeoSystems has been named one of America's fastest growing private companies by Inc. Magazine.

